

Jackson Planning Board Minutes
January 21, 2020

Called to Order 6:40 PM by George Faulkner.

In Attendance: George Faulkner, Brenda Dennison, Louise Shorette, and Meredith Toumayan. No guests.

October 2019 meeting minutes reviewed. Louise made motion to accept as amended (typo). George seconded, passed unanimously.

2020 Planning Board Meeting Calendar set as follows:

Feb. 18 - March 17 - April 28 - May 26 - June 23 - No July Meeting - Aug 11 - Sept 8 - Oct 20 - Nov 17 - Dec 15 - and Jan 12, 2021.

Brenda reviewed the un-audited 2019 Planning Board Budget. We have a reserve of \$973.23 at this time. We will request \$500 on the warrant at town meeting. Planning Board spends approximately \$1,000/year in payroll and office expenses, and training (Maine Municipal Assoc. conferences). Jackson Town Meeting is March 21, 2020.

George will check on upcoming MMA Planning Board Course workshops dates and locations for us to potentially attend.

Jackson needs to be in compliance with 31 M.R.S.A. & 1.A. which is a state requirement that all sole proprietors and partnerships doing business in town must file a Business Notification Certificate with the town office. Business Notification Forms from other towns reviewed and discussion on what should be on the form for use in Jackson. George suggested adding a hazardous materials on premises question. Selectmen would determine if and how much a fee there would be for filing said form. This form will be added to the Town Report and subsequently put into use. Meredith will write introductory paragraph for its inclusion in town report.

Note: still awaiting clarification from the State as to whether Marijuana businesses are considered "agricultural" in nature so as to clarify that town ordinances would NOT apply to said businesses if they are agricultural.

Louise will write the Planning Board 2019 summary letter for the Town Report. All content for town report should be to Brenda by March 1st.

There has been townsperson(s) request for Planning Board to clarify and/or possibly update three potential topics of revision on the Rt 7 corridor development provisions in the Jackson Land Use Ordinance. One, Rt. 7

“Managed Access Permits”, currently our LUO (pg. V-3) requires one access point per 1,000 feet for properties with 1000+ feet of road frontage on Rt. 7. The state requirement is 750 feet. Two, Visual screening for Rt. 7 “medium impact development” businesses (LUO pg. IX-4 & V-3). And Three, Rt. 7 signage parameters (LUO pg. VI-2 & pg. VII-5).

Discussion about next steps for effecting change, holding/inviting townspeople for a Public discussion, then a public hearing, and finally a town vote in the event townspeople feel a LUO change is in our best interests. Plan for info about opening said discussion to be shared at Town Meeting. Brenda to draft.

Planning Board members to review/become familiar with these LUO topics for further discussion.

George made motion to adjourn meeting. Louise seconded. Pass unanimously. Meeting adjourned 8:25PM.

Respectfully submitted by Meredith Toumayan

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